## Risk Assessment for Victor Harbor DECD Aquatics 2017

**Subject: SITE RISK ASSESSMENT** 

**Site: BRIDGE POINT** 

**Date Amended: March 2017** 

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Risk & Risk Level Likelihood	Conse	quences	Risk Co	ontrol Ontrol
ACCIDENT Possible C:	Extrer	ne 4	Good	
Determined by:  Close proximined by:  understanding venues  no. of road understanding roadworthin	nity of road to aquatics users ess of vehicle ditions eg rain, sun o road rules of driver	Possible injury to students or instructor caused by collision with vehicle		Safety sign displaying the presence of children is erected in clear view of oncoming traffic  Orange cones are erected alongside kerb to highlight its existence Seat belts worn Driver is over 25 Vehicle is maintained properly Behaviour rules are known and reinforced Road rules are adhered to Strict supervision of students if having to cross road to access venue Emergency procedures are known Students are warned and supervised on entry and exit of vehicle Exiting vehicle and moving towards footpath not road Possible improvement on access and exit of vehicle, padding, signage etc Emergency phone number to be displayed in front of vehicle and on beach Students are always supervised by instructor or teacher when entering danger zone eg trailers Boundaries are clearly defined and known by all parties involved (students, teachers, instructors)

Risk & Risk Level	Likelihood	Consequences	Risk Control
CAR PARK  Extreme 5	Possible C  Determined by:  Close proximity to areas where we are conducting aquatics activities  Site conditions	Extreme Consequences: Injury to person performing duties or person in surrounding area	Good  During intro safety talk make students aware of dangers of walking through the car park and the need to access the activity sites safely  Stay clear of car park whenever and wherever possible  Ensure students are supervised when moving between base and activity sites
**After controls: New risk level is Low			
COLD High 4	Possible C  Determined by:  Temperature of air and water  Lack of appropriate clothing, wetsuit, shelter	Moderate Consequences:  Hypothermia	Good Information is provided to schools when booking re conditions on the Fleurieu South Coast Information reinforced at introduction level Wetsuits are provided Students are visually accessed at all times by instructors and teachers Identification of any signs results in removal from the water and appropriate first aid measures are followed.
**After controls: New risk level is Low			

Risk & Risk Level	Likelihood	Consequences	Risk Control
Moderate 3  **After controls: New risk level is Low	Possible C Determined by:  Site Conditions	Moderate Consequences:  Students moving between activity stations unsupervised  Students unaccounted for	Good  Establish and explain boundaries during intro safety talk  Explain importance of reporting in to instructors/teachers if need to leave area for any reason during intro safety talk and reinforce during activities  Students must be supervised at all times when moving between base and activities  Check that all students are accounted for before commencing activities  Maintain good communication between all instructors, teachers, students and caregivers

Risk & Risk Level	Likelihood	Consequences	Risk Control
EQUIPMENT THEFT  High 4  **After controls: New risk level is Low	Possible C Determined by:  security measures taken during lesson time	Minor 2  Loss of equipment  Instructors lose work due to lack of equipment	Good  Ensure before each lesson that all lockable trailers are locked  Wherever possible ensure trailers and any equipment not being used can be seen by instructors  Lock all personal valuables in cars
FOOTPATHS & BOARDWALKS & OTHER UNEVEN SURFACES  Moderate 3  **After controls: New risk level is Low	Possible C Determined by:  Different natural and man-made surfaces and levels to negotiate	Moderate ☐ Slips, trips and falls	Good  □ Explain the need for extra care when negotiating footpaths & boardwalks and any other uneven surfaces during the intro safety talk.  □ Supervise children at all times

Risk & Risk Level	<u>Likelihood</u>	Consequences	Risk Control	
**After controls: New risk level is Low	Possible C Determined by:      Forecast temperature     Type of activity students are participating in     Available shade	Major  Heat exhaustion Heat stroke Sunburn Dehydration	Good  Sun safety procedures followed  Hats, sunscreen, drink plenty of water  Modify lesson plan eg. more time engaging in activities with the aim of keeping body temperature cool  Students are continually monitored for adverse effect of high temperature day  Seek shade during breaks	
**After controls: New risk level is Low	Possible C Determined by:  Time available No. of craft Type of craft and equipment Uneven surface to be carried over Conditions on the day Access in and around trailers Physical size and coordination Listening skills of people involved	Major Injury to students, instructors (back, arm, feet, head, leg, torso because of inappropriate handling of equipment	Good  All manual handling is supervised by instructors  If task is determined by instructor to be outside safe risk control, safe strategies are developed eg correct ratio for carrying objects or craft, correct techniques for lifting and carrying, correct path to and from the trailer  Safe practices to be observed by instructors at all times when carrying equipment  Students to be informed on correct way to carry equipment they are to use for aquatics activities  NOTE: people assigned for tasks must be of suitable physical size and condition. If not the ratio must be increased or people are to be substituted. (These ratios could increase in adverse conditions on the day)	

Risk & Risk Level	<u>Likelihood</u>	Consequences		Risk Co	ntrol
MEDICATION	Possible C	Major		Good	
- IVIEDIGATION	Determined by:		or immediate	<u> </u>	
	☐ Student needing medication for	use of			Instructor in charge to ascertain whether there
	diagnosed medical problem or past		ition or urgent		are any medical issues with supervising teacher
	problem recurring		al assistance		and inform instructors Medical forms are
		to allev	viate		checked thoroughly by instructors visually and
		sympto	oms from		clarified if the need arises
		becom	ing extreme		Medication is sighted and placed into coloured
					medication bags assigned to each activity group
					Aquatics instructors are responsible for alerting
					fellow instructors to any issues and to passing on
					medication when students change activities
					Assessment sheets are marked according to
					medical condition alongside the name of the
					person requiring medication to assist instructors with check list
					Asthma kit / first aid kit / mobile phone readily available at all times
					Emergency numbers are in the top of the first aid box
					First aid equipment is maintained and checked by 2 I/C as routine maintenance
					If first aid equipment is used it must be dated
** * * * * * * * * * * * * * * * * * * *				_	and logged in note book in first aid box and
**After controls: New risk level is					reported to 2 I/C for replenishment
Low					reported to 2 i/ e for replemsimient
LOVV					All instructors on duty have current First Aid,
				_	Asthma and Surf Rescue qualifications
					Students are warned of dangers such as
					beestings, cuts to feet by unknown objects and are advised in the uses of footwear

<u>Rubbish</u>	Possible C Determined by:	Minor 2  Possibility of	<u>Good</u> □
Extreme 4	Determined by:	needle or stick	_

<ul> <li>The number of people using the</li> </ul>	injury caused by
site	inappropriate
	disposal
	<ul> <li>Injury caused by</li> </ul>
	cuts to feet by
	sharp objects
	such as broken
	glass, tin lids etc
	□ Injury caused to
	body by fall,
	tripping over etc